

FILING CHECKLIST ORDER FOR DOMESTIC RELATIONS

_____ **Complaint with following required language:**

- _____ Residence of parties (§30-2-5)
- _____ Age of parties
- _____ Number and ages of children
- _____ Date of marriage
- _____ Grounds for divorce (§30-2-8)

_____ **Answer & Waiver**

_____ **Commission & Testimony**

_____ UCCJEA/**Custody Affidavit** (§30-3B-209)

_____ **Agreement** (notarized)

- _____ In compliance of child support guidelines or sufficient reasons for deviation
- _____ Income Withholding language –
 “Reference is made...” to issue wage
 “The Court retains jurisdiction...” Not to issue wage
- _____ Medical support language (**optional**)
- _____ Agreement to incorporate into final decree
- _____ Commissioner named in agreement

_____ **Child support forms**

- _____ CS41 Plaintiff
- _____ CS41 Defendant
- _____ CS42
- _____ CS43
- _____ CS47 – all cases
- _____ IWO (§30-3-61)

_____ **Final Decree**

- _____ 60 days before remarriage (§30-2-8, §30-2-10)
- _____ 42 days for appeal (§30-2-8, §30-2-10)
- _____ payment of court costs
- _____ grant of divorce
- _____ relocation language (if children)
- _____ IWO language
- _____ Payment Paragraph for Account Clerks Office (set up child support payments)
- _____ Court Jurisdiction Paragraph “retain jurisdiction for future orders....”
- _____
- _____ Any relief requested not set out herein is hereby denied
- _____ Helping Children Cope Class (Plaintiff)
- _____ Helping Children Cope Class (Defendant)
- _____ Agreement is incorporated
- _____ Commissioner named from the agreement
- _____ Other: